



**Commission on the Arts
Annual Grant - Final Report**

Annual Grant 2019/20 Final Reports Due - July 10, 2020

Please turn in one copy of everything (including supporting documentation). Email a PDF of the report to COTA@city.ames.ia.us or send copies to COTA, City Manager's Office, Box 811, Ames, IA, 50010. If you have questions, call the City Manager's office at 515-239-5101.

Name of Organization _____

Contract Year _____

Amount Received from COTA _____

Briefly describe how the funding was used:

This report covers (check one): Operational Support Activity Support

Name of Person Filing this Form	
Position in Organization	
Date of Submission	



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I. BUDGET	As Stated in COTA Application	Actual
A. Total Funds:		
Contributed by Applicant		
Received from COTA		
Grants or other local Outside Support		
Total of Section A		
B. Total Income:		
Admissions		
Memberships		
Misc. Revenue (specify)		
Outside Support (specify)(federal, state, regional)		
Additional Cash Support/Fundraising		
Withdrawals from Cash Reserve		
Total of Section B		
Total of Sections A and B		
C. Total Expenses:		
Personnel		
Outside Fees and Services/Artists		
Rental/Mortgage		
Marketing		
Other Operating Expenses		
Capital		
Total of Section C		



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II. BENEFIT TO AMES	As Stated in COTA Application	Actual
A. Participants (Total number of people)		
Artists		
Volunteers		
Full-time Staff (1FTE per person)		
Part-time Staff (FTEs)		
A-1. Of the above, estimate the percentages falling into each of the following age groups		
Children (0-18 yrs)	%	%
General Adults (19-54 yrs)	%	%
Senior Citizen (55 yrs and over)	%	%
Note: Total should equal 100%		
B. Audience (percentages of total audience)		
Children (0-18 yrs)	%	%
General Adults (19-54 yrs)	%	%
Senior Citizens (55 yrs and over)	%	%
Note: Total should equal 100%		

C. How did you promote your programming to reach diverse segments of our community?

How successful were you in attracting diverse populations?

D. Please submit any printed material related to the operation/specific activity that was produced for public distribution. Include such items as public relations releases, advertising, playbills and programs.

E. Include copies of any reviews or outside evaluations relating to the operation/specific activity for which funding was received.



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F. Please provide a short evaluation of the success of the operation/specific activity.