Request for Proposals

The City of Ames invites firms to submit a proposal for construction observation/administration services for the Iowa DOT Let project(s) listed below. The intention is for the successful firm/team to function as an extension of City staff. Staff will respond to those firms who submit proposals within one month of the specified submittal date.

PROJECT INFORMATION

Program Overview: This project is to extend South Grand Avenue from Squaw Creek Drive to South 16th Street. Extending South Grand Avenue to South 16th Street will divert traffic from the US Hwy 69 corridor (Grand Avenue to Lincoln Way to South Duff Avenue) to the new extension. It will help alleviate existing vehicular congestion, reduce accidents, and improve accessibility to area businesses along a portion of Lincoln Way and South Duff Avenue. In addition, through-traffic on the proposed South Grand Avenue extension will also encounter less traffic congestion.

Professional Services: Services to include but not limited to: coordination with the City’s Civil Engineer I/II or Municipal Engineer (as designated by City), coordination with other ROW users and utilities, affected area residents and businesses regarding construction schedule and comply with easement requirements, work activities, pre-construction meeting, conduct regular status meetings, construction field observation for compliance with Iowa DOT Specifications, and construction plans, documentation of field quantities for payment, field testing, payroll wage review/interviews, reviewing and approving shop drawings, all requirements with Iowa DOT Federal Aid project, DOT project audit and as-built preparation. A proposed Scope of Services and respective estimated fee shall be submitted as part of the proposal, for consideration.

Construction Observation/Administration for project: Construction observation/administration items include but not limited to: construction observation of all related work of approximately 407’ x 51’ prestressed pretensioned concrete beam bridge, 267’ x 51’ prestressed pretensioned concrete beam bridge, 16’ x 10’4” x 112’ reinforced concrete box culvert underpass and removing the existing 160’ x 10’ steel truss pedestrian bridge and relocate the bridge to Squaw Creek (see attached). Construction observation will also include grading, street pavement, storm sewer improvements, stormwater wetland, multi-modal improvements, armoring, lighting, signing, striping as well as miscellaneous related work in accordance with the contract documents. Refer to Sheet C.1 in the plans for item specifics and quantities. Additional services may be necessary and will be negotiated at the time of need. The DOT has awarded this project to PCI of Reinbeck, Iowa, in the amount of $9,368,716.27.

Program Budget:

A summary of revenues and projected expenses is shown below.
<table>
<thead>
<tr>
<th>Activity</th>
<th>Expenses</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering/Administration (overall Est*)</td>
<td>$2,500,000.00</td>
<td></td>
</tr>
<tr>
<td>South 5th Street Project (Awarded)</td>
<td>$3,159,304.15</td>
<td></td>
</tr>
<tr>
<td>S 16th St/S Duff project (Estimated)</td>
<td>$2,000,000.00</td>
<td></td>
</tr>
<tr>
<td>Construction (This project)</td>
<td>$9,368,716.27</td>
<td>$11,580,000</td>
</tr>
<tr>
<td>GO Bonds</td>
<td></td>
<td>$5,500,000</td>
</tr>
<tr>
<td>MPO/STP Funds ($4,300,000 in CIP)</td>
<td></td>
<td>$2,791,485</td>
</tr>
<tr>
<td>Federal/State Grants ($4,273,000 in CIP)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$17,028,020.42</td>
<td>$19,871,485</td>
</tr>
</tbody>
</table>

*Includes consultant design, field observation, city salary engineering

**Level of Involvement:** Full Time

**Project Completion:** The project is scheduled for a late start date of April 6, 2020, with 240 workdays. Should the contractor fail to complete the work within the allowable working days, liquidated damages of $3,000 per calendar day will be assessed. Winter work will be allowed during the winter of 2019/20 and 2020/2021. No working days will be charged between November 15 and April 1 of each year.

Contract documents available upon request.

**BASIS OF EVALUATION AND CONTRACT AWARD**

The proposals will be evaluated on the following criterion:
- Project understanding/responsiveness.
- Relevant experience.
- Key personnel.
- Ability to perform work.
- References.

Fees are to be based on hourly rates with **an amount not-to-exceed** – submitted in separate SEALED envelope.

The statements will be evaluated, scored, and ranked by a project evaluation team. The award of professional services contract will be based on this evaluation, pending negotiations with the top ranked firm.

Please keep each submittal to a limit of 20 single sided (or 10 double sided) pages, not including the cover page.

**SUBMITTAL OF STATEMENTS**

Please submit (1) proposal for both projects and (2) separates fee or submit (1) proposal and (1) fee for a project.
Please provide four (4) copies of the Statement of Professional Qualifications to the contact below:

City of Ames Public Works Department  
Attn: Hafiz Ibrahim  
515 Clark Avenue  
Ames, Iowa 50010

DEADLINE: The submittal deadline for the project is 5:00 PM, March 13, 2020.

Sincerely,

Hafiz Ibrahim  
Civil Engineer I