

COUNCIL ACTION FORM

SUBJECT: CYRIDE 2020 HVAC PROJECT PLANS AND SPECIFICATIONS

BACKGROUND:

CyRide was recently awarded grant money from the State of Iowa to replace heating, ventilation, and air conditioning (HVAC) equipment in the facility. The HVAC equipment in this project received the highest priority for replacement in CyRide's Transit Asset Management (TAM) plan. A TAM plan is required by the Federal Transit Administration, and its purpose is to ensure that facility and rolling stock assets are maintained in a state of good repair.

In early 2019, CyRide staff applied for an Iowa Department of Transportation Public Transit Infrastructure Grant (PTIG) for the replacement of HVAC equipment in five areas of the facility. In July, it was announced that CyRide would be a recipient of \$521,098 in requested grant money. The project is listed in the 2019-2024 CIP.

To accomplish the HVAC project, CyRide has accumulated the local match and has the following dollars available:

Funds Available	Dollars
State PTIG Funds – 80%	\$ 521,098
Local Match Funds – 20%	\$ 130,275
Total Available	\$ 651,373

Architectural drawings and specifications are now on file in the Office of the City Clerk. The bid letting date is November 27, with bids due on January 7, 2020. Bid results will be reported to Council on January 14, 2020.

CyRide received approval for plans and specification for the CyRide 2020 HVAC Improvements project from the Transit Board of Trustees at its November 14, 2019 meeting.

ALTERNATIVES:

1. Approve plans and specifications for the CyRide 2020 HVAC Project and establish January 7, 2020 as the bid due date. Establish January 14, 2020 as the date to report bid results to Council.
2. Direct staff to continue to work with the Architect to refine the project plans.

CITY MANAGER'S RECOMMENDED ACTION:

Approval of the plans and specifications will allow CyRide to move forward with an important facility improvement project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving plans and specifications for construction of the CyRide 2020 HVAC Project, and establish January 7, 2020, as the bid due date, and January 14, 2020 as the date to report bid results to Council.