

**COUNCIL ACTION FORM**

**SUBJECT: ACCEPT COMPLETION OF NON-ASBESTOS INSULATION AND RELATED SERVICES CONTRACT FOR POWER PLANT FY 2014/15 THROUGH FY 2018/19**

**BACKGROUND:**

On January 13, 2015, City Council awarded a contract to Total Insulation Mechanical, Inc. Story City Iowa, for Non-Asbestos Insulation and Related Services for Power Plant for the remainder of FY 2014/15. This contract involves the removal, repair, and reinstallation of non-asbestos insulation of all types used at the City's Power Plant. The initial contract period was shortened to enable future renewals to coincide with the City's fiscal year.

This contract had the option for the City to renew in one-year increments for up to four additional years. City Council approved each of those renewals. The final renewal period for this contract ended on June 30, 2019. Total authorized amounts and the total spent each fiscal year under this contract are as follows:

<b>Fiscal Year</b>	<b>Award Amount</b>	<b>Total Amount Spent</b>	<b>Unused Amount</b>
2014/15	\$ 90,000.00	\$ 19,080.72	\$ 70,919.28
2015/16	125,000.00	7,980.70	117,019.30
2016/17	100,000.00	94,583.55	5,416.45
2017/18	80,000.00	24,028.73	55,971.27
2018/19	80,000.00	36,902.26	43,097.74
<b>Total</b>	<b>\$ 475,000.00</b>	<b>\$ 182,575.96</b>	<b>\$ 292,424.04</b>

No change orders were issued. The final renewal period ended on June 30, 2019. All of the requirements of the contract have been met by Total Insulation Mechanical, Inc., and the Director of Electric Services has provided a certificate of completion.

**ALTERNATIVES:**

1. Accept completion of the contract under Invitation to Bid No. 2015-108 for Non-Asbestos Insulation and Related Services for Power Plant FY2014/15 through FY 2018/19 with Total Insulation Mechanical, Inc., Story City, Iowa, in the total amount of \$182,575.96.
2. Delay acceptance of this contract.

**MANAGER'S RECOMMENDED ACTION:**

Total Insulation Mechanical, Inc., the contractor for the Non-Asbestos Insulation and Related Services for Power Plant for FY 2014/15 through FY 2018/19, has completed all work required under the contract. The Director of Electric Services has issued a certificate of completion for the work.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.