DETACHED GARAGE

SUBMITTAL DOCUMENTS

☐ Building Permit Application

☐ Site plan showing:
  ▪ All buildings on the property
  ▪ Distance to all property lines and other buildings from the proposed garage
  ▪ Location of any new paving
  ▪ Any easements on the property

☐ Detailed building plans showing:
  ▪ Dimensioned floor plan showing doors and windows
  ▪ Dimensioned elevations of the new garage
  ▪ Roofing detail: trusses or stick-framed, size and spacing of ceiling joists and rafters, sheathing material
  ▪ Wall section with size and spacing of framing members
  ▪ Type of paving material (5 inch minimum thickness)
  ▪ Minimum thickness of the slab is 5 inches with anchor bolts embedded a minimum of 7 inches into masonry or concrete

☐ Additional Homeowner Permit Applications, if owner-occupant intends to perform any electrical, mechanical, or plumbing work

☐ If replacing an existing garage, must also provide a utility abandonment checklist

☐ A Certificate of Appropriateness may be required if the property is in the Historical District (application materials are available through the Department of Planning and Housing)

☐ Additional information as necessary to ensure safe and code compliant construction – you will be informed of any required additional information when your application and plans are reviewed
BUILDING PERMIT APPLICATION

Project Address _____________________________________________________________

Project Description _________________________________________________________

Project Square Feet _______________ Project Valuation (Required) __________________

Note: The Project Valuation shall include total value of work, including materials and labor, for which the permit is being issued, including electrical, gas, mechanical, plumbing equipment and permanent systems. If, in the opinion of the Building Official, the valuation is underestimated on the application, the final building permit valuation shall be set by the Building Official.

Applicant is:  □ Property Owner    □ Tenant    □ Contractor    □ Architect    □ Engineer

Name ___________________________________________ Phone ___________________________

Company _________________________________________ Email ___________________________

Mailing Address _______________________________________________________________

______________________________________________________________

If contractor, provide property owner or tenant name __________________________________

If contractor, provide Iowa Division of Labor Contractor Registration No. __________________

Subcontractors who will also work on this project:

Electrical __________________ Plumming __________________ Mechanical__________________

Applicant Signature ___________________________ Date __________________________

______________________________________________________________

FOR OFFICE USE

Examiner Notes ________________________________________________________________

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Approved by ___________________________ Date __________________________ Permit No _____________