ATTACHED GARAGE

SUBMITTAL DOCUMENTS

☐ Building Permit Application

☐ Site plan showing:
  ▪ All buildings on the property
  ▪ Distance to all property lines and other buildings from the proposed garage
  ▪ Location of any new paving
  ▪ Any easements on the property

☐ Detailed building plans showing:
  ▪ Footing/Foundation details* (below)
  ▪ Dimensioned floor plan showing doors and windows
  ▪ Dimensioned elevations of the new garage
  ▪ Roofing detail: trusses or stick-framed, size and spacing of ceiling joists and rafters, sheathing material
  ▪ Wall section with size and spacing of framing members
  ▪ Type of paving material (5 inch minimum thickness)

☐ Additional Homeowner Permit Applications, if owner-occupant intends to perform any electrical, mechanical, or plumbing work

☐ A Certificate of Appropriateness may be required if the property is in the Historical District (application materials are available through the Department of Planning and Housing)

☐ Additional information as necessary to ensure safe and code compliant construction – you will be informed of any required additional information when your application and plans are reviewed

*FOOTING/FOUNDATION OPTIONS:
  ▪ Continuous 8 inch x 16 inch footing, 42 inches minimum depth below grade with an 8 inch foundation wall, or –
  ▪ Continuous trench footing 8 inches wide, 42 inch minimum depth below grade (for a single story wood framed structure with spans not exceeding 16 feet), or –
  ▪ Engineered footings (piers)
BUILDING PERMIT APPLICATION

Project Address ____________________________________________________________

Project Description _______________________________________________________

Project Square Feet ______________ Project Valuation (Required) __________________

Note: The Project Valuation shall include total value of work, including materials and labor, for which the permit is being issued, including electrical, gas, mechanical, plumbing equipment and permanent systems. If, in the opinion of the Building Official, the valuation is underestimated on the application, the final building permit valuation shall be set by the Building Official.

Applicant is: □ Property Owner □ Tenant □ Contractor □ Architect □ Engineer

Name ___________________________________________ Phone _______________________

Company ________________________________________ Email _______________________

Mailing Address __________________________________________________________________

_____________________________________________________________________________

If contractor, provide property owner or tenant name ________________________________

If contractor, provide Iowa Division of Labor Contractor Registration No. ______________

Subcontractors who will also work on this project:

Electrical ____________________ Plumbing ________________ Mechanical_________________

Applicant Signature _____________________________ Date _____________________________

_____________________________________________________________________________

FOR OFFICE USE

Examiner Notes __________________________________________________________________

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Approved by _____________________________ Date ___________________________ Permit No ____________
SAMPLE SITE PLAN

INSPECTIONS DIVISION