

SUSTAINABILITY TASK FORCE

Minutes

August 4, 2011

The meeting was called to order by Merry Rankin at 8:00 a.m. Those in attendance included: Jim Gaunt, Mary Jean Baker, Erv Klaas, Jen Malone, Tom Elston, Gerry Peters, Chris Knorowski, Corey Metzger, John Rodilosso, Don Kom, and Steve Schinker.

Approval of Minutes

It was moved by Mary Jean Baker and seconded by Erv Klaas to approve the June 13, 2011 minutes. The minutes were approved by a vote of 7 to 0.

Mary Jean Baker raised a question about the July 18, 2011 minutes that reflected a statement by Gerry Peters claiming that the School District's overall electric consumption decreased even after the opening of the larger new Middle School. It was agreed that the approval of the July minutes would be delayed until Gerry provided Merry with clarifying language regarding this issue.

Review of Draft Report

Merry Rankin inquired if there were any concerns with the draft report, especially as it relates to her summary pages.

Jen Malone from the Business Sector asked how the sectors' two top priorities were selected. Merry Rankin reminded the group that each sector identified their top recommendations.

Mary Jean Baker from the Faith-Based Sector identified a number of suggestions for improving the document related to font size, formatting, and various word omissions. She also inquired if the names listed in the sector reports actually provided assistance to the report. It was agreed that these lists should include only those who actually helped with the sector plans.

Mary Jean Baker asked about the Resources Appendix of the report and clarification regarding one of the best management practices identified that noted the proper temperature setting for refrigerators and freezers. Don Kom offered to provide a rewritten version of this BMP to offer clarification. He will provide to Merry Rankin for incorporation into the Resources Appendix.

Merry Rankin concluded the review of the draft reports by reminding the sector representatives to complete any last minute review and discussions with the sector subcommittees and to provide her with any final comments or suggested changes to the draft report by Friday, August 5th at 5pm.

Review of the City Council PowerPoint Presentation

Merry Rankin noted the PowerPoint presentation template that she had put together for the City Council presentation on August 16, and asked the group for their thoughts and comments.

Merry clarified that the “blank” slides included in the presentation file she had forwarded were to be completed by each of the sectors and be a reflection of what they provided in their individual reports. Merry also encouraged the sectors to feel free to add additional slides to their presentations to include pictures, graphs, etc. if it was beneficial to their presentation.

Jen Malone asked if it would be helpful if the sectors added specific information in their slides about how each of their action items would be implemented in terms of whether the sector would implement independently, if the sector was planning on partnering with another sector or community organization, or if the sector would need support and assistance from the City Council in order to move forward. Steve Schainker said the Council would be very interested in this detail, particularly since there were a number of initiatives that the sectors and the community would be pursuing and implementing without needing any Council assistance.

The sectors were reminded that representatives from each sector (that they designate) would be presenting their part of the presentation and that they should plan their comments to not exceed 15 minutes.

Next Meeting

It was agreed that the next meeting would be on Monday, August 15, 2011. The time will be used to practice the sector presentations to the City Council. Also, a doodle survey will be sent out to the members to determine the next meeting where the discussion will focus on the Task Force recommendations regarding the future assignment for the Task Force (“Where From Here”).

Adjournment

The meeting was adjourned at 10:00 a.m.