

**MINUTES**  
**COMMISSION ON THE ARTS**  
**Council Chambers**  
**City Hall, 515 Clark Avenue**  
**Monday, August 6, 2018**

**Call to Order**

The meeting was called to order at 5:00 p.m. by Chair Jason Paull. Members present were Natalie Robinson, Deanne Brill, and Tom Lockhart. Steve Sullivan was not present. Staff member Tasheik Kerr was also present.

**Public Forum**

No one was present for Public Forum.

**Approval of June 4, 2018 Minutes**

Moved by Tom, seconded by Natalie, to approve the minutes of the June 4, 2018 meeting. Motion carried unanimously.

**Approval of 2017/18 Annual Grant Final Reports**

Jason noted he found deficits in the final reports. He stated that several organizations were missing print/marketing materials. These organizations included the Ames Children's Choir, Ames International Orchestra Festival Association, Ames Town and Gown, Central Iowa Symphony, Co'Motion Dance Theater, Dancecenter Dance Company, Friends of Ames Strings, India Cultural Association, and Kids Co'Motion. Jason noted other items of concern including Ames Town and Gown missing page three of their final report; Central Iowa Symphony's demographic and participation numbers were exactly as projected; Co'Motion Dance Theater used COTA funds to pay staff; Friends of Ames Strings had no specification for its miscellaneous revenue; and Good Company's audience participation was 108%.

Tasheik informed the Commission that she would follow up with the organizations and report back to the Commission at its next meeting.

It was moved by Natalie, seconded by Deanne, to table the approval of the 2017/18 Annual Grant Final Reports until the next COTA meeting. Motion carried unanimously.

**Approval of Spring 2018 Special Project Grant Final Reports**

It was moved by Tom, seconded by Deanne, to approve the Spring 2018 Special Project Grant Final Reports. Motion carried unanimously.

**Approval of 2019/20 Annual Grant application and report forms**

Jason noted that the Annual Grant Final Report due dates in the headline and opening block were inconsistent.

It was moved by Deanne, seconded by Tom, to approve the 2019/20 Annual Grant application and report forms. Motion carried unanimously.

**Approval of Spring 2019 Special Project Grant application and report forms**

It was moved by Tom, seconded by Natalie, to approve the Spring 2019 Special Project Grant application and report forms. Motion carried unanimously.

**Upcoming Important Dates**

Jason reviewed the upcoming important dates.

**Adjournment**

Deanne moved the meeting be adjourned. Tom seconded. The meeting adjourned at 5:10 p.m.