DECK

SUBMITTAL DOCUMENTS

☐ Building Permit Application

☐ Site plan showing:
  ▪ All buildings on the property
  ▪ Distance to all property lines from the buildings
  ▪ Any easements on the property

☐ Construction plans showing:
  ▪ Floor plan
  ▪ Footing/Foundation details (size and depth) – if using piers for the footing/foundation, note the location and number of piers
  ▪ Height of the deck above grade
  ▪ Type of framing and decking materials
  ▪ Framing details – size and spacing of posts, beams, and floor joists
  ▪ Method of attachment to the house – size and spacing of fasteners
  ▪ Flashing detail at house
  ▪ Type of fasteners (e.g. hot dipped galvanized steel, stainless steel, silicon bronze or copper) if using pressure preservative wood
  ▪ Stairway detail, if applicable - width, rise, and run dimensions
  ▪ Handrail detail, if applicable - shape and mounting height
  ▪ Guardrail detail, if applicable - height and spacing

☐ Additional Homeowner Permit Applications, if owner-occupant intends to perform any electrical, mechanical, or plumbing work

☐ A Certificate of Appropriateness may be required if the property is in the Historical District (application materials are available through the Department of Planning and Housing)

☐ Additional information as necessary to ensure safe and code compliant construction – you will be informed of any required additional information when your application and plans are reviewed
BUILDING PERMIT APPLICATION

Project Address ____________________________________________________________

Project Description _________________________________________________________

Project Square Feet ___________________________ Project Valuation (Required) ___________________________

Note: The Project Valuation shall include total value of work, including materials and labor, for which the permit is being issued, including electrical, gas, mechanical, plumbing equipment and permanent systems. If, in the opinion of the Building Official, the valuation is underestimated on the application, the final building permit valuation shall be set by the Building Official.

Applicant is: ☐ Property Owner ☐ Tenant ☐ Contractor ☐ Architect ☐ Engineer

Name ____________________________________________ Phone ____________________________

Company ________________________________________ Email ____________________________

Mailing Address ________________________________________________________________

If contractor, provide property owner or tenant name ________________________________

If contractor, provide Iowa Division of Labor Contractor Registration No. ____________________

Subcontractors who will also work on this project:

Electrical __________________________ Plumbing __________________________ Mechanical____________________

Applicant Signature __________________________ Date __________________________

_____________________________ FOR OFFICE USE _______________________________

Examiner Notes ________________________________________________________________

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Approved by __________________________ Date __________________________ Permit No ___________
SAMPLE SITE PLAN

PROPERTY LINE

STORAGE SHED

DECK

HOUSE

5' PUBLIC UTILITY EASEMENT

STREET

80 FT

120 FT

10'

35'

45'

5'

10'

12'

60'

50'

25'

10'

INSPECTIONS DIVISION