



June 17, 2025

Request for Proposals

The City of Ames is inviting firms to submit proposals for the 2025/26 Stormwater Erosion Control (Worrell Creek Bank Stabilization). Firms submitting proposals for this project should expect a response within three weeks of the submission deadline.

Sanitary will be televised, and video footage will be provided to the selected design team for review. The selected consultant will be responsible for conducting a design survey of the project location.

PROJECT INFORMATION

- Title: 2025/26 Stormwater Erosion Control Program (Worrell Creek Bank Stabilization)
- Location: Worrell Creek, south of Mortensen Pkwy between Gateway Hill Park Drive and University Blvd (See figure for more details)

Program Overview/Background:

This program provides for restoration/stabilization of areas that have become eroded within waterways that are part of the storm water system. This program provides more permanent and resilient bioengineering control of erosion, reduce recurring maintenance costs, and protect nearby infrastructure.

The 2025/26 Stormwater Erosion Control (Worrell Creek Bank Stabilization) project involves stabilizing the stream to protect the sanitary sewer that is located near the stream banks. The stream is meandering towards the sanitary sewer main, compromising the structural integrity of the sanitary sewer in multiple locations.

The project has 2 main stabilization locations (Location #1 and #2) and 1 alternative location (Location #3). See the included figure for project locations. Each section covers approximately 350 LF of stream.

Program Budget (\$900,000):

Construction

- \$720,000 in Storm Water Utility Funds

COA Staff Construction and Administration

- \$90,000 in Storm Water Utility Funds

Design Consultant

- \$90,000 in Storm Water Utility Funds

PROFESSIONAL SERVICES SCOPE

The consultant will be responsible for the following services:

- Surveying of the project limits.
- Phasing plan to limit sediment discharge during construction.
- Wetland delineation report
- USACE, Iowa DNR, and City of Ames Floodplain permitting, including HEC-RAS modeling to provide evidence of no-rise certification.
- If a stream channel alignment change is deemed necessary, FEMA LOMR preparation and submittal
- Preparation of plans and specifications.
- Coordination with Iowa State University
- Temporary construction easement acquisition

City of Ames will be responsible for the following services:

- Initial notification with Iowa State University
- Project and construction administration.
- Construction inspection services.

BASIS OF EVALUATION AND CONTRACT AWARD

Proposals will be evaluated based on the following criteria:

- Project Understanding (35%)
- Project Approach (35%)
- Design Team/Key Personnel (15%)
- Previous Experience (15%)

Estimated contract cost for engineering services should be submitted as a separate PDF document.

Proposals will be reviewed, scored, and ranked by a project evaluation team. The contract for professional services will be awarded based on this evaluation, subject to negotiations of final scope and not to exceed fee with the highest-ranked firm.

Proposal Format: PDF

- Maximum Length: **10 single-sided (or 5 double-sided) pages**, excluding the cover page, transmittal letter, and back page.

PROEJCT SCHEDULE

Date	Project Milestone
6/17/2025	City Sends RFP Request
7/17/2025	City Receives Proposals
8/12/2025	Consultant Selection/Award of PSA
9/13/2025	Preliminary Plans & Submit permit applications to USACE & Iowa DNR
11/16/2025	Check Plans, HEC-RAS model completion
1/16/2025	Final Plans, DC, All Required Docs, permits
2/16/2026	Letting Date

SUBMISSION INSTRUCTIONS

The preferred method to submit proposals is by email to mindy.bryngelson@cityofames.org in the format required, prior to the time and date proposals are due. If technical issues occur while submitting the proposal, contact the Mindy Bryngelson to determine an alternate method to receive the proposal.

The City will complete a qualifications-based evaluation. The Fee Proposal will not be submitted with the Technical Proposal. Submit as a separate document. Any fee proposal or cost information submitted with the Technical Proposal will not be used to rank order Consultants.

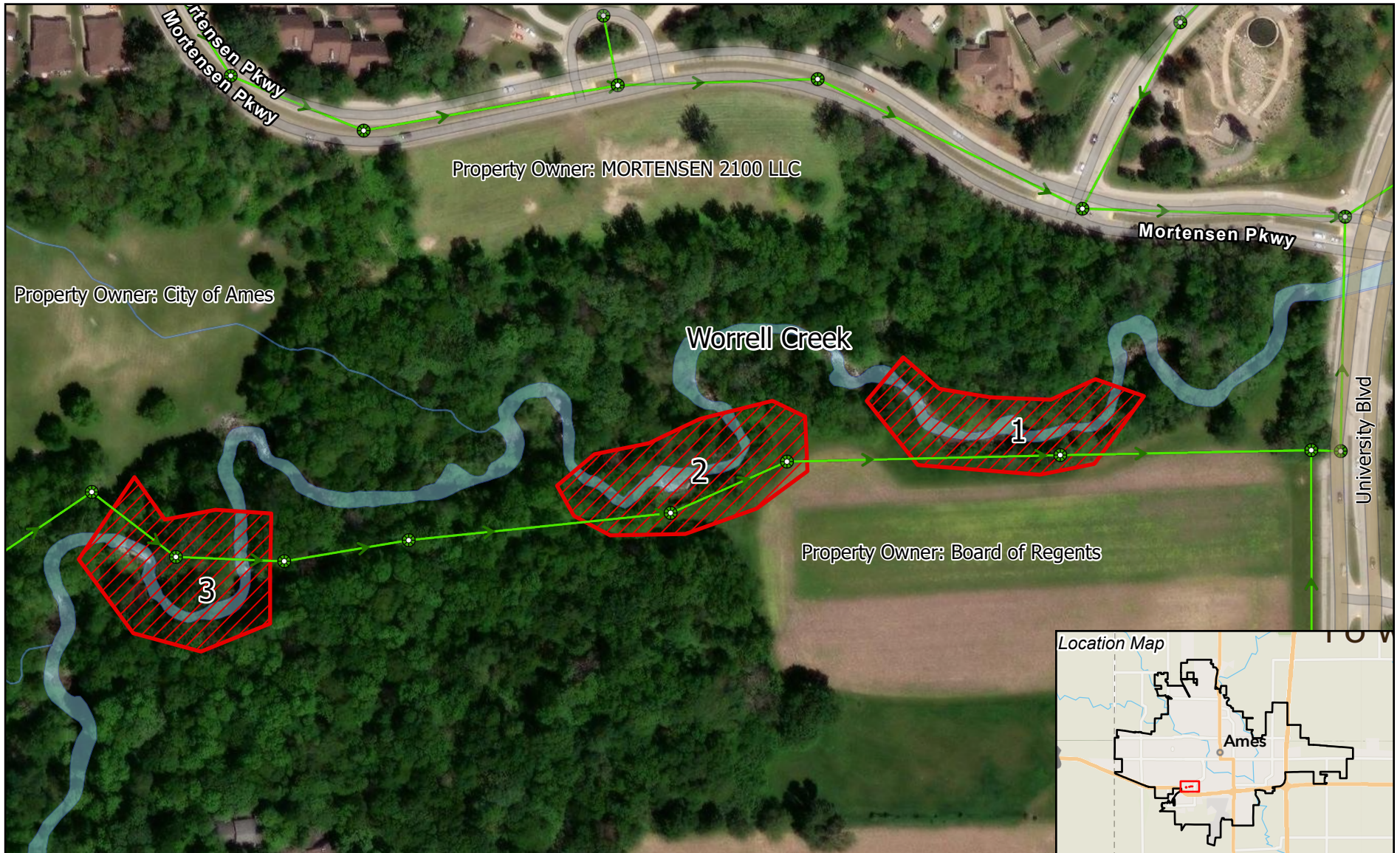
PROPOSALS will be accepted by the City of Ames via email until 5:00 PM Local Time on July 17, 2025. Please send proposals to mindy.bryngelson@cityofames.org with an email subject "2025/26 STORMWATER EROSION CONTROL (WORRELL CREEK BANK STABILIZATION) PROPOSAL". It will be the sole responsibility of the firm to have their responses submitted before the closing hour and date.

FEES shall be mailed or delivered to the City of Ames, Public Works within one week of the proposal submittal due date. Attn: Mindy Bryngelson, 515 Clark Avenue, Ames, IA 50010. Please contact Mindy Bryngelson at 515-239-5163 or mindy.bryngelson@cityofames.org with questions about the project.

The City of Ames does hereby reserve the right to reject any or all proposals, to waive informalities, and to make such awards as it shall deem to be in the best interest of the City

Sincerely,

Mindy Bryngelson, PE
515-239-5163
City of Ames, Public Works Department
515 Clark Avenue
Ames, Iowa 50010



Legend

- City - Sanitary Main
- Project Locations

