

AGENDA
ASSET Board and Joint Funders Meeting
Followed by Volunteer Training

United Way of Story County, 315 Clark Ave., Ames, IA 50010

September 10, 2026 at 5:00pm

1. CALL TO ORDER
2. WELCOME/ INTRODUCTIONS
3. PUBLIC FORUM (1-2 minutes)
4. APPROVAL OF:
 - a. May 14, 2026 ASSET Board & Joint Funder Meeting Minutes
 - b. August 5, 2026 ASSET Special Board Meeting
 - c. January 12, 2026 ASSET Education Work Session Minutes
 - d. January 14, 2026 ASSET Financial Stability Work Session Minutes
 - e. January 15, 2026 ASSET Health Work Session Minutes
5. TREASURER’S REPORT – Smith
6. REPORTS
 - a. Joint Funders
 - b. Administrative Team
 - c. Volunteers
7. OLD BUSINESS
8. NEW BUSINESS
 - a. New Agency Application – Iowa Migrant Movement for Justice
 - b. Funder Priorities
 - c. Liaison Assignments
 - d. Hearing Schedule
9. ADDITIONAL ITEMS
10. ADJOURNMENT

There will be Volunteer Training after the adjournment of this meeting.
(All Volunteers are encouraged to attend, E-CImpact training to start off.)

INFORMATION/ ANNOUNCEMENTS:

- a. Liaison Visits Begin — September 11, 2026
- b. ASSET Budget Workshop for Agencies— September 16, 2026 | 1:00pm @ UWSC
- c. **DEADLINE:** Agency Budget Requests FY 2027/28 — September 23, 2026 | 11:59pm
- d. **DEADLINE:** Summer Only 2026 Program Impact Data — September 23, 2026 | 11:59pm
- e. ASSET Administrative Team Budget Review — October 5, 2026 | 8:30am-5:00pm @ UWSC
- f. **DEADLINE:** Revised Agency Budget Requests — October 16, 2026 | 11:59pm
- g. ASSET Administrative Team Meeting — November 4, 2026 | 12:15pm @ UWSC
- h. ASSET Board Meeting & Scorecard Review — November 12, 2026 | 5:00pm @ UWSC
- i. **DEADLINE:** Liaison Report — November 12, 2026 | 5:00pm
- j. **DEADLINE:** Restated Agency Budgets — November 13, 2026 | 11:59pm
- k. ASSET Administrative Team Meeting — December 2, 2026 | 12:15pm @ UWSC

Minutes

ASSET Board and Joint Funders Meeting
Ames Water Treatment Plant
1800 E 13th St. Ames, IA 50010
May 14, 2026, at 5:00 p.m.

In Attendance: Chelsea Aisenbrey, Bronwyn Beatty-Hansen, Emma Cassabaum, Biswa Das, Gloria Betcher, Latifah Faisal, Donna Gilligan, Shelley Goeke, Pa Goldbeck, John Haila, Zach Hansen, Lisa Heddens, Nick Joos, Karen Kiel Rosser, Sandra King, Brody Kuhse, Sarah Mansell, Moriah Morgan, Linda Murken, Juliana Nnoko, Jess Peebler, Klayten Perreault, Anita Rollins, Amy Shaw, Aidan Shervheim, Ron Smith, Thomas Stein, Ashley Thompson, Beth Waage, Misty Zimmerman, and Liz Zuercher

Virtual: Shamaree Brown, Rachel Junck

CALL TO ORDER

The meeting was called to order at 5:04 pm by Liz Zuercher.

WELCOME/INTRODUCTIONS

PUBLIC FORUM

None

APPROVALS Approval of March 26, 2026, ASSET Board & Joint Funder Meeting Minutes
Motion by Cassabaum, seconded by Das to approve March 26, 2026, ASSET Board & Joint Funder Meeting Minutes. Motion approved unanimously.

Approval of April 9, 2026, ASSET Board Meeting Minutes
Motion by Kiel Rosser, seconded by Das to approve April 9, 2026, ASSET Board & Joint Funder Meeting Minutes. Motion approved unanimously.

**Agenda correction

TREASURERS REPORT

Smith reported a balance of \$1,602.30. The monthly Microsoft cost increased from \$22.00 to \$23.10 after May 24, 2025.

REPORTS

None

OLD BUSINESS

None

NEW BUSINESS

SWOT Workshop—Turning Results into Goals and Next Steps

Speed Networking

Setting the Stage

Brief Review of Materials

Prioritize the Priorities

Workgroups Address Top Priority Areas

Report Out Recommended Actions to Large Group

ADDITIONAL ITEMS

Linda Murken with Story County shared that the Women's Place Team will host a fundraiser to help fund the Warming Place for next winter, perhaps a trivia night, more information to come. Donna Gilligan thanked everyone for their time, effort, and help with the SWOT Analysis process.

ADJOURNMENT

Motion by Cassabuam, seconded by Shervheim to adjourn. Motion unanimously passed to adjourn at 6:31 pm.

Minutes
Special ASSET Board Meeting

United Way of Story County, 315 Clark Ave., Ames, IA 50010

August 5, 2026, Hybrid at 12:15 pm

Microsoft Teams Meeting

Join:https://www.google.com/url?q=https://teams.microsoft.com/meet/296009966188538?p%3Dq9WVNI%3B3iYFB31v0D&sa=D&source=calendar&usd=2&usg=AOvVaw3KuS_2HraIkrU2TkBmzbDg

Meeting ID: 296 009 966 188 538

Passcode: ag6qN6E7

In Attendance: Deb Schildroth, Becky Harker, Amy Shaw, Sandra King, Jess Peebler, Sarah Mansell, Ashley Thompson, Linda Hagedorn

Virtual: Liz Zuercher, Klayten Perreault, Aidan Shervheim, Moriah Morgan, Thomas Stein, Karen Kiel Rosser, Misty Zimmerman, Emma Cassabaum, Juliana Nnoko, Ron Smith

The meeting was called to order at 12:25 pm by Linda Hagedorn, Chair.

NEW BUSINESS

Policies and Procedures for Approval (Sandra King)

New meeting notification changes listed by King to reflect changes in Iowa Code Chapter 21. Cleaning up “New, expanded, or returning services” language on page 11. Page 12 should be listed as “Appendix A” and be on a separate line. Admin Team recommends approval. Additionally, changes on pages 3, 5, 6, and 9 were also discussed.

Motion by Harker, seconded by Cassabaum to approve changes. Motion passed unanimously.

HF 2490 – Modifications to Iowa Code section 21.4 (Sandra King)

King explained that Iowa Code section 21.4 has been updated and there is now a requirement for public meeting agendas to be posted in a location that is accessible to the public 24/7. She also shared that the ASSET Board needs to annually designate a physical location where ASSET agendas will be posted.

Motion by Hagedorn, seconded by Kiel Rosser to designate the agenda posting location for ASSET agendas as Ames City Hall in the police lobby and Story County Administration Building first floor on the window near the main entrance. Motion passed unanimously.

King also noted information on AMENDED agendas. In accordance the new law, agendas amended after they have been posted must be marked “AMENDED,” with the amended

provisions identified, and reposted [following the same requirement of 24-hours in advance of the meeting].

New ASSET Agency Applications

Ames Interfaith Refugee Alliance (AIRA) (*Deb Schildroth*)

Schildroth reviewed the process of new agencies applying for ASSET Funding.

She stated that AIRA is one of two groups under an umbrella group called “AXIOM.” The other group is Ames Sanctuary Interfaith Program and they work with individuals who are undocumented. AIRA works with only legal immigrants, approximately 70 individuals from various countries, including Haiti and Sudan. The Admin Team is recommending denying, as service AIRA is requesting funds for is governmental fees to continue allowing refugees to remain in the country. AIRA representatives noted that there have been ongoing changes to this program by the government which results in delays and some people not receiving their documents even when the fees are paid. Thompson brought up that during their presentation, there were many political comments, so UWSC is concerned about meeting ASSET agency requirements.

Motion by Harker, seconded by Zuercher to deny AIRA's agency application based on not meeting agency requirements.. Motion passed unanimously.

Foundations Learning Center (*Sandra King*)

King shared the application from Foundations Learning Center with the group. They have served the community for five years providing childcare to ages 0-5 years. They are housed at Cornerstone Church and there appears to be a very close partnership between the church and daycare center in terms of governance and funding. King read their mission statement and belief statements. ASSET requires a demarcation statement as ASSET cannot provide funding to religious organizations. Although they provided the required statement, the Admin Team believed the relationship between the agency and church was too closely intertwined.

Motion by Harker, seconded by Cassabaum to deny Foundations Learning Center's application due to the lack of demarcation with Cornerstone Church. Motion passed unanimously.

New/Expanded Services

Camp Fire Heart of Iowa – Afterschool Programming “Sparks” Ames Afterschool Program. (2.04 Day Care – School Age) (*Ashley Thompson*)

Thompson reminded everyone that the Admin Team takes action on New/Expanded services request and that ASSET Board action is not required. This is a daily afterschool program that runs through the school year (Aug-May) and is different than summer programs. Their focus is on literacy and STEM learning. With a shortage of childcare centers that accept childcare assistance, ASSET dollars would be used to help assist families on the sliding fee scale. The Admin Team approved this as a new service

Good Neighbor Emergency Assistance – Emergency Gas Vouchers (2.01 - Emergency Assistance for Basic Material Needs) (*Deb Schildroth*)

The emergency gas assistance program has been offered for several years and has been funded through donations. ASSET funding is being requested to assist individuals who come to the Good Neighbor office seeking assistance. Individuals can come in up to three times throughout the year to receive \$10 in vouchers that are only accepted at select locations. The Admin Team has not taken action on this request as additional information is being requested from Good Neighbor. Thompson brought up concerns around the current gas voucher program by Good Neighbor as there aren't many tracking measures in place. Good Neighbor commented during their presentation that any funds from ASSET would be tracked but the self-generated funds would not.

YSS – Youth and Young Adult Recovery Housing (2.15 Supportive Housing) (*Deb Schildroth*)
This new service is designed to support youth who have received substance use treatment at the Ember program. Once they've left their treatment program, they would be able to move into recovery housing for up to 18 months. YSS is considering one of their existing properties as a location to provide this service in Ames (10-15 beds). However, they are about 18 months out from being able to provide the service. YSS has funds from their opioid settlement to help with the remodel of the property

Thompson shared a concern regarding clients residency status. YSS stated they accept people from anywhere. From a residency perspective, this will be important to analyze.

The Admin Team denied approving this as a new service for FY 2027-28 as the concept is still being designed and the service not yet provided. It could be a service that comes back at a later date for consideration.

Update on E-CImpact

Mansell shared that she's nearly ready for Monday's training session. Application is complete. There will be two years of confirmed allocations with new proposed. Agencies have received invitation to join. Any number of employees—no cost increase. Focused on agency prep for next week.

Test Microsoft Teams

This is the first virtual meeting held using Microsoft Teams. Everyone was able to hear fine, but there are issues on Jess's end. She will look into addressing the issues and setting up more Team meetings.

ADDITIONAL ITEMS

None

ADJOURNMENT

Motion by Harker, seconded by Hagedorn, to adjourn at 12:58pm. Motion passed unanimously.

ASSET Education Work Session Minutes

January 12, 2026, at 4:30 p.m.

United Way of Story County

315 Clark Ave

Ames, IA

In Attendance: Shamaree Brown, Biswa Das, Pa Goldbeck, Brad Hill, Noah Kammeyer, Sandra King, Nolan Klemsrud, Sarah Mansell, Juliana Nnoko, Jess Peebler, Jenny Schill, Aidan Shervheim, and Ashley Thompson

CALL TO ORDER

Thompson called the work session to order at 4:32 p.m.

WELCOME/ INTRODUCTIONS

PUBLIC FORUM

None

FUNDING RECOMMENDATIONS BY FUNDER

Review of Individual Recommendations for Each Funder by Service

Thompson reviewed each agency request with volunteers, and the volunteers reached consensus on recommended funding amounts for each service.

Discussion of Average Recommendations by Service

Agreement on Average Dollar Allocation by Service

Funder Staff Review of Planned Funding Recommendations

Agreement on Recommendations

Review and Confirmation of Totals

Review and Confirmation of Remaining Balance

Volunteers agreed to carry over or hold dollars from each Funders based on what amounts were left after allocation decisions.

City of Ames – Volunteers recommended \$16,000 be held for mental health and \$10,883 be carried over to Financial Stability.

Story County – Volunteers recommended that \$7,662 be carried over to Financial Stability.

United Way of Story County (UWSC) – Volunteers recommended \$33,000 be reserved for mental health, supporting UWSC ASSET priority #3: Mental Health and Meaningful Connections. They also recommended \$84,82 be carried over to Financial Stability.

Agreement on Designation of Remaining Balance

Motion by Brown, seconded by Shervheim to adjourn at 8:08 p.m. Motion carried.

ASSET Financial Stability Work Session Minutes

January 14, 2026, at 4:30 p.m.

United Way of Story County

315 Clark Ave

Ames, IA

In Attendance: Emma Cassabaum, Kathy Guillen, Pa Goldbeck, Brad Hill, Noah Kammeyer, Sandra King, Karen Kiel-Rosser, Nolan Klemesrud, Sarah Mansell, Jess Peebler, Jenny Schill, Beth Waage, Liz Zuercher, and Ashley Thompson

Virtually: Ron Smith and Misty Zimmerman

CALL TO ORDER

Goldbeck called the work session to order at 4:31 p.m.

WELCOME/ INTRODUCTIONS

PUBLIC FORUM

None

FUNDING RECOMMENDATIONS BY FUNDER

Review of Individual Recommendations for Each Funder by Service

Goldbeck reviewed each agency request with the volunteers, and the volunteers reached consensus on recommended funding amounts for each service.

Discussion of Average Recommendations by Service

Agreement on Average Dollar Allocation by Service

Funder Staff Review of Planned Funding Recommendations

Agreement on Recommendations

Review and Confirmation of Totals

Review and Confirmation of Remaining Balance

Volunteers agreed to carry over or hold dollars from Funders based on amounts remaining after allocation recommendations.

Story County – Volunteers recommended that \$38,204 for the County to use as needed.

City of Ames – Volunteers recommended that \$91,843 set aside for the City to fund Emergency Shelter.

Agreement on Designation of Remaining Balance

ADDITIONAL ITEMS

None.

Motion by Waage, seconded by Cassabaum to adjourn at 7:49 p.m. Motion carried.

ASSET Financial Stability Work Session Minutes

January 15, 2026, at 4:30 p.m.

United Way of Story County 315

Clark Ave

Ames, IA

In Attendance: Ed Gillott, Pa Goldbeck, Linda Hagedorn, Brad Hill, Noah Kammeyer, Sandra King, Nolan Klemesrud, Sarah Mansell, Moriah Morgan, Jess Peebler, Ashley Thompson, and Jenny Schill.

CALL TO ORDER

Hagedorn called the work session to order at 4:30 p.m.

WELCOME/ INTRODUCTIONS

PUBLIC FORUM

None

FUNDING RECOMMENDATIONS BY FUNDER

Review of Individual Recommendations for Each Funder by Service

King reviewed each agency request with the volunteers, and the volunteers reached consensus on funding recommendations for each service.

Discussion of Average Recommendations by Service

Agreement on Average Dollar Allocation by Service

Funder Staff Review of Planned Funding Recommendations

Agreement on Recommendations

Review and Confirmation of Totals

Review and Confirmation of Remaining Balance

Volunteers agreed to carry over or hold dollars from Funders based on amounts remaining after allocation recommendations.

City of Ames – Volunteers recommended that \$76,002 be held. \$20,000 to go toward mental health and \$56,002 for basic needs.

United Way of Story County (UWSC) – Volunteers recommended that \$15,683 be added to the \$33,000 from Education to go toward mental health, supporting UWSC ASSET priority #3: Mental Health and Meaningful Connections.

Agreement on Designation of Remaining Balance

ADDITIONAL ITEMS

None

Motion by Hill, seconded by King, to adjourn at 7:25 p.m. Motion carried.

Iowa Migrant Movement for Justice

NEW AGENCY APPLICATION

Compiled by ASSET Admin Assist 8/18/26

Table of Contents:

Cover.....	page 1
Table of Contents.....	page 2
Application Completed Form.....	pages 3-8
Articles of Incorporation.....	pages 9-19
IRS 501c3.....	page 20
Board of Directors.....	page 21
Statement of Financial Position.....	page 22
2026 Budget.....	pages 23
Statement of Financial Income & Expenses 2025.....	page 24
Profit and Loss Detail 2025.....	page 25-26
Letters of Support.....	pages 27-30

Application for ASSET Agency Participation

A. Agency General Information

1. Legal name of agency: Iowa Migrant Movement for Justice
Address: P.O. Box 41006, Des Moines, IA 50311
Telephone: 515-255-9808
2. Executive Director: Erica Johnson
3. Date of incorporation: April 8, 2020 State of incorporation: Iowa
4. Tax Identification Number: 85-0869579 Agency Fiscal Year: Jan. 1 – Dec. 31
5. **Is your agency affiliated with a national and/or state organization?** Yes

If so, name of national and/or state organization: Iowa MMJ is a statewide organization. This application is for ASSET membership of our Iowa MMJ Story County Immigration Legal Clinic.

Explain nature of affiliation and describe national and/or state organization's control over local administration and activities: Iowa MMJ provides legal, administrative and fundraising support for the Iowa MMJ Story County Immigration Legal Clinics. Story County Clinic Volunteer Co-coordinators facilitate and coordinate all aspects of the clinics by securing space, setting up client appointments and coordinating volunteers to provide intake and hospitality support. Story County Clinic Volunteer Co-coordinators also communicate regularly with Iowa MMJ's legal and advocacy staff about the needs of immigrants and refugees in Story County, and how best to address them.

Explain benefits of affiliation: Story County Immigration Legal Clinics affiliation with Iowa MMJ ensures regular and consistent legal staff support for the clinics, fundraising support, and support for all overhead costs that would need to be covered if the clinics were not part of Iowa MMJ's statewide reach.

6. **What is your agency mission statement?** Iowa MMJ is building a movement for justice led by immigrants and refugees (in Story County) and in Iowa by providing high quality legal services and community empowerment through organizing.

7. Governing Arrangements

How are members and composition of the governing body selected?

Election of new board members takes place between September – November after introduction of candidates is made during the September annual meeting. A candidate is elected to the board by the affirmative vote of a majority of the members. Board terms are three years. A person may serve an unlimited number of terms, provided however, after two consecutive terms of service, they take a year off. Board of Director bylaws mandate that at least 50% of Board Members have the lived experience of migration and are representative of the communities we serve.

What is the governance role of the Board of Directors?

Iowa MMJ's board is the accountable body for the organization. The board takes the responsibility of ensuring the organization follows the laws, behaves ethically, does not waste resources and works on issues important to the immigrant and refugee communities in Iowa. This accountability to the organization, its membership and the general public is directly tied to its sustainability and success. If members and leaders of Iowa MMJ are not leading in a responsible manner, members can hold them accountable during annual elections and through the organization's whistleblower and grievance procedures.

How do you ensure Story County representation?

Iowa MMJ Story County Immigration Legal Clinics are coordinated by two volunteer Co-coordinators who live and work in Story County. Co-coordinators meet monthly with Iowa MMJ's Co-legal Directors. Iowa MMJ staff and clinic co-coordinators have also developed a committed core of volunteers and faith communities in Story County who support clinic operations by providing both volunteer and financial support.

8. Membership

Does your agency have a membership program? Yes

If so, list membership categories and dues.

- Impacted Community Membership: Iowa residents who identify as coming from immigrant and refugee communities have the option of joining as members at no cost.
- Individual Membership: At least \$25/year
- Bundle/Family Membership: Families or groups can join for at least \$50/year.

Membership benefits

Members of Iowa MMJ join a movement of individuals who are actively working to build a welcoming and inclusive Iowa. Members vote on the election of new Board members. In addition, member voices provide feedback and input as it relates to Iowa MMJ's organizational direction and grassroots organizing efforts.

B. Agency Service Information

1. **Geographic area served:** While Iowa MMJ serves communities across Iowa, this particular agency partnership request is specific to our Iowa MMJ Story County Immigration Legal Services Clinics and advocacy efforts for Story County immigrant and refugee communities.
2. **Types of services:** Immigration legal services, grassroots organizing, and civic engagement
3. **What population(s) do you serve?** Immigrants and refugees who are low-income regardless of race, ethnicity, gender, ability or any other protected class.

Do you offer a sliding fee scale for your services? Yes

4. **Other agencies in Story County that provide similar services:** While Legal Aid of Story County provides free legal services for civil law cases, they do not provide immigration legal services. To our knowledge, there are no other organizations providing affordable immigration legal services in Story County specifically for low-income individuals.

5. **Agencies in Story County with whom you collaborate:** The following Story County organizations have officially endorsed the Iowa MMJ Story County Immigration Legal Clinics:

- Ames Area Immigration Network (AAIN)
- Ames Interfaith Refugee Alliance (AIRA)
- Ames Jewish Congregation
- Ames Sanctuary Interfaith Partners (ASIP)
- Collegiate United Methodist Church and Wesley Foundation, Ames
- County Coordination Committee
- Executive Board of the Ames United Church of Christ
- First United Methodist Church, Ames
- Members of the Story County Immigrant & Refugee Collaboration
- The Central Iowa Community ID
- Worldly Goods

In addition, this immigration legal services project also collaborates at different times with the agencies and organizations listed with whom we share referrals.

6. **Agencies in Story County with whom you share referrals:** Iowa MMJ Story County Immigration Legal Clinics shares referrals with several agencies in Story County that work with immigrants including:

- ACCESS (Assault Care Center Extending Shelter and Support, Ames and Story County)

- Ames Interfaith Refugee Alliance (AIRA)
- Ames Jewish Congregation
- Ames Public School District (and other Story County school districts at times)
- Ames Sanctuary Interfaith Partners
- Collegiate United Methodist Church and Wesley Foundation (of Ames)
- Collegiate United Methodist Church Endowment Board (Ames)
- Central Iowa Community ID
- Good Neighbor Emergency Assistance
- Primary Health Care
- Story County Public Health
- United Way of Story County

C. Agency Accreditation and Licensing

Is your agency accredited? All immigration legal services representatives and attorneys are accredited and licensed to provide immigration legal services in Iowa.

If so, by whom? Iowa Supreme Court, California Supreme Court, Department of Justice, and the Iowa State Bar Association.

For what length of time? Licensing and accreditation of Iowa MMJ immigration legal services attorneys and DOJ accredited representatives varies by staff member from one to twenty years.

Describe agency and staff licensing and certification requirements:
Iowa MMJ has four staff attorneys, three of whom are licensed by the Iowa Supreme Court and one of whom is licensed by the California Supreme Court to practice immigration law. Additionally, all four staff attorneys are licensed by the Iowa State Bar. Iowa MMJ also has six staff members who are Department of Justice Accredited Representatives and one other whose DOJ accreditation is pending. The Story County Immigration Legal Services legal representative will meet all licensing/accreditation guidelines.

D. Financial/Legal Information

If ASSET approves the application, your agency will be required to annually provide financial reports in accordance with Generally Accepted Accounting Practices (GAAP) as follows:

- Agencies with an annual budget of \$250,000 or more must submit an electronic copy of their full comparative audit and an electronic copy of their IRS Form 900 to the ASSET Administrative Assistant at

storycountyasset@gmail.com within six months after the close of the agency's fiscal year.

E. ASSET Information

1. Attach a complete description of the service(s) that your agency provides that you will be asking for funding from ASSET.

2. Using the enclosed Service Code List, tell us which service code(s) your service(s) fits into: Legal Aid – Civic (2.10)

Attachments:

Letter of tax-exempt status from IRS: [Iowa MMJ 501c3 Determination Letter.pdf](#)

Articles of Incorporation, bylaws, or other documents which clearly define agency's purpose and function: [Iowa MMJ Filed Articles of Incorporation.pdf](#)

Equal Opportunity Policy that has been approved by Board of Directors: [Iowa MMJ Filed Articles of Incorporation.pdf](#)

Letters of Recommendation and Need:

- [Letter of Support from AAIN to ASSET.pdf](#)
- [Letter of Support from AIRA to ASSET.pdf](#)
- [Letter of Support from Ames Public Library to Asset.pdf](#)
- [Letter of Support from Collegiate to ASSET.pdf](#)

Board of Directors: [2026 Iowa MMJ Board Roster \(with terms\).pdf](#)

Story County Immigration Legal Clinic Budget: [2026 Story County Immigration Legal Clinic Budget](#)

Statement of assets and liabilities and statement of income and expenses including all sources of funds for this budget:

The Iowa MMJ Story County Immigration Legal Services Clinics are one part of Iowa MMJ's full budget and an income statement is difficult to isolate. However, here are a 2025 Iowa MMJ Story County Immigration Legal Services Clinic Profit & Loss Statement and Iowa MMJ's full organization 2025 Income & Expense Report and Statement of Financial Position.

- [P&L Detail 2025 Story County.pdf](#)
- [Income and Expense December 2025.pdf](#)
- [Statement of Financial Position December 2025.pdf](#)

ASSET Agency Program Outline:

Agency Name: Iowa Migrant Movement for Justice

Date: December 15, 2025

Service Name: Legal Aid - Civic

Service Code: 2.10

1. Need for Service:

According to Data USA, over 8% of Story County residents were born outside of the United States (<https://datausa.io/profile/geo/story-county-ia>). Iowa MMJ's high-quality, accessible immigration legal services in Story County are a critical resource that not only provide stability for immigrant and refugee individuals and families, but also ensures their safety. Iowa MMJ Story County Immigration Legal Clinics assist low-income immigrants and refugees who are victims of violence, as well as those seeking citizenship, permanent residency (green cards), work authorization, humanitarian relief, family reunification, DACA (Deferred Action for Childhood Arrivals) and other immigration legal needs.

a. What community issue is the service addressing? Immigration legal services

b. How do you determine community need for this service? Iowa has a significant lack of immigration legal service providers who can meet the immigration legal needs of immigrants and refugees in our communities and some areas of the state are immigration legal services deserts. Iowa MMJ uses a prescreen form (accessed on our website) to better understand client needs and whether or not we have the capacity to take a client's case. Iowa MMJ regularly has a waiting list of hundreds of individuals in need of immigration legal services. Historically, immigration legal services have been underfunded and the need for more immigration legal services provides has been critical to support residents of our state.

c. Who is being served? Low-income immigrants and refugees with varying immigration legal needs.

d. Please explain the coordinating efforts you do with other agencies offering a similar service. Iowa MMJ regularly coordinates with other immigration legal services providers and other nonprofits serving immigrants and refugees by providing referrals and resources to meet the immigration legal needs of as many individuals possible. When we are not able to take a client's case, we provide a list of other immigration legal services providers. In addition, Iowa MMJ often does the legal services for other immigrant-serving organizations who provide wrap-around services.

e. Why is it appropriate to use ASSET funds for this service? Iowa MMJ Story County Immigration Legal Clinics serve a critical need for Story County residents. Not only is there a shortage of immigration legal services providers specifically focused on low-income individuals in Story County, but there have been over 630 immigration policy changes since January 2025, making it nearly impossible for immigrants and

refugees to submit applications to attain, maintain or renew their status without the support of an immigration legal worker.

2. Service Availability. a. How do you determine who needs this service? Iowa MMJ serves clients who are at or below the federal poverty guidelines. Services are available to all immigrants and refugees in Story County and across the state regardless of country of origin, race, gender, ethnicity, ability, sexual orientation or any other protected class.

b. Considering the locale of the service, how are transportation and/or building accessibility addressed? Iowa MMJ utilizes an immigration legal clinic model that relies on local partners and volunteers who serve as clinic coordinators. Story County Immigration Legal Clinic Co-coordinators help secure an appropriate location to host the clinics in an accessible building that is on a bus line and provides for client privacy needs.

3. Program Emphasis a. How does this service prevent, eliminate or reduce the issue? OR How does this service educate, rehabilitate or maintain a client? Iowa MMJ helps fill a substantial gap in legal services available to immigrants and refugees in Iowa. There are very few legal service providers in Iowa, even fewer who are reputable, and fewer still that offer services that are affordable for low-income Iowans. Iowa MMJ is one of the only immigration legal service providers in many parts of the state and is the only low-income immigration legal service provider in Story County.

4. Responsiveness to Need and Planning a. How is the agency responding to changing community needs, client needs and advances in the area of service? Immigration law changes constantly. Iowa MMJ's legal staff regularly reviews changes in immigration policy and laws to ensure services are available to meet typical and the most pressing immigration legal needs at a particular time. For example, Iowa MMJ is currently offering Refugee Adjustment of Status Legal Clinics to support refugees with their green card applications, so they do not lose access to food and healthcare assistance. In addition, over the past year Iowa MMJ has been regularly offering Advice & Counsel Clinics for individuals whose cases we are not able to take, but who have sought out consultation due to rapidly changing immigration policies and laws.

b. How does this affect the agency's long-range plans? Given the number of immigrants and refugees in Iowa that will need immigration legal services well into the future, and given that immigration legal cases can take many years to complete, Iowa MMJ remains committed to meeting both ongoing immigration legal service needs, as well as urgent needs driven by rapid policy changes.

5. Board of Directors Involvement a. What role does the agency Board of Directors play in the agency? Advisory Board capacity, decision-making capacity,

and/or policy-setting capacity? The Iowa MMJ Board manages the oversight, governance and financial affairs of the organization.

6. Agency Administration Please include a copy of the agency's Table of Organization. What is the staff turnover rate? How does this affect services and how is it addressed? As a relatively new organization (launched in 2021), Iowa MMJ has not yet created a mechanism to track staff turnover rate. However, we have been actively building a healthy workplace culture to ensure work/life balance, Iowa MMJ provides a generous benefit package and has a staff/board Salary Equity Committee that meets to ensure our compensation package is competitive with similar organizations to attract and retain talented staff who ensure our services are high-quality and our efforts are sustainable.

7. Fiscal Management a. Identify other sources of income (i.e., client fees, grants, etc.) and how it is allocated to the service. b. What is the agency plan to address the economic conditions in our community? In collaboration with Story County Immigration Legal Clinic Co-coordinators and volunteers, Iowa MMJ's Development staff actively engages in a multi-faceted approach to securing additional funding for long-term sustainability of the Iowa MMJ Story County Immigration Legal Clinics. Funding to date has been secured from individuals (46%), faith communities (29%), and grants (25%) with only a nominal amount of funding from client fees (less than 1%). Two new grant applications that will support Story County Clinics are currently pending and strategies to secure funding from the Story County business community will be implemented in 2026. In the event of a budget short-fall, Iowa MMJ uses general operations support from individuals and grants to ensure long-term sustainability of Story County Immigration Legal Clinics.

Faith community funding support for the Story County Clinics has been provided by: Collegiate United Methodist Church & Wesley Foundation, Ames Jewish Congregation, Ames United Church of Christ, St. Cecilia Catholic Church, St. Thomas Aquinas Catholic Church, Unitarian Universalist Fellowship of Ames, and Unity Church of Ames.

Iowa Secretary of State
321 East 12th Street
Des Moines, IA 50319
sos.iowa.gov



FILED
Date 4/8/2020 07:13 PM
Corp No 630190
Cert No FT0057948

Articles of Incorporation - Nonprofit

Information

CODE 504 REVISED DOMESTIC NON-PROFIT

Chapter

Iowa Migrant Movement for Justice

Entity Name

4/8/2020 8:00:00 PM

Effective Date

Perpetual

Expiration Date

Yes

Members

Upon the dissolution and winding up of the Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for educational and charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code, or shall be distributed to the federal government, or to a state or local government, for a public purpose or purposes. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations as the court shall determine, which are organized and operated exclusively for such purposes.

Upon dissolution

Registered Agent

Erica Johnson

Full Name

2024 Forest Avenue

Address1

Address2

Des Moines

City

IA

State

50311

Zip

USA

Country

Incorporator

Erica Johnson

Full Name

2024 Forest Avenue

Address1

Address2

Des Moines

City

IA

State

50311

Zip

USA

Country

Vanessa Marcano-Kelly

Full Name

2024 Forest Avenue

Address1

Address2

Des Moines

City

IA

State

50311

Zip

USA

Country

Principal Office

2024 Forest Avenue

Address1

Address2

Des Moines

City

IA

State

50311

Zip

USA

Country

Officers & Directors

Director

Officer Type

Erica Johnson

Full Name

2024 Forest Avenue

Address1

Address2

Des Moines

City

IA

State

50311

Zip

USA

Country

Director

Officer Type

Vanessa Marcano-Kelly

Full Name

2024 Forest Avenue

Address1

Address2

Des Moines

City

IA

State

50311

Zip

USA

Country

Signature(s)

Erica Johnson

Incorporator

4/8/2020 7:09:07 PM

Date

Vanessa Marcano-Kelly

Incorporator

4/8/2020 7:09:07 PM

Date

ARTICLES OF INCORPORATION

IOWA MIGRANT MOVEMENT FOR JUSTICE

To the Iowa Secretary of State:

The undersigned, acting as incorporators under the Revised Iowa Nonprofit Corporation Act, Iowa Code Chapter 504, hereby execute and delivers for filing the following Articles of Incorporation for the purpose of forming and operating an Iowa nonprofit corporation.

ARTICLE 1

CORPORATE NAME

The corporate name for the Corporation is

IOWA MIGRANT MOVEMENT FOR JUSTICE

ARTICLE 2

REGISTERED OFFICE AND AGENT

The registered office of the Corporation is

2024 Forest Avenue Des Moines, IA 50311

and the name of the registered agent at that office is Erica Johnson

ARTICLE 3

INCORPORATORS

The name and address of each incorporator are:

Erica Johnson
2024 Forest Avenue
Des Moines, IA 50311

Vanessa Marciano-Kelly
2024 Forest Avenue
Des Moines, IA 50311

ARTICLE 4

MEMBERS

The Corporation will have members as the term “members” is defined currently in Iowa Code §504.141(24).

ARTICLE 5

DEDICATION OF ASSETS; DISTRIBUTION UPON DISSOLUTION

The property of the Corporation is irrevocably dedicated to educational and charitable purposes. Upon the dissolution and winding up of the Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for educational and charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code, or shall be distributed to the federal government, or to a state or local government, for a public purpose or purposes. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations as the court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE 6

PURPOSES AND EXEMPT STATUS

6.01 The Corporation is organized and operated exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

6.02 Within the parameters of the foregoing Section 6.01, the specific purposes for which this Corporation is organized are to organize and build a movement for justice led by immigrants and refugees in Iowa by providing high-quality legal services and promoting the empowerment of immigrants and refugees and their communities.

ARTICLE 7

PROHIBITED ACTIVITIES

7.01 Limitation on Activities to Section 501(c)(3) and 170(c)(2). Notwithstanding any other provision of these Articles, the Corporation shall not carry on, except to an insubstantial degree, any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (2) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

7.02 Limitation on Political Activities. No substantial part of the activities of the Corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Section 501(h) of the Internal Revenue Code), and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

7.03 Limitation on Private Benefit or Inurement. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its directors, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these Articles.

ARTICLE 8

MANAGEMENT AND CONDUCT OF THE CORPORATION'S AFFAIRS

8.01 The Corporation is subject to the provisions of the Revised Iowa Nonprofit Corporation Act, Chapter 504 *et. seq.* of the Iowa Code as amended from time to time (the "Act").

8.02 The affairs and business of the Corporation shall be conducted by a Board of Directors (the "Board"), which shall have and shall exercise the powers of the Corporation.

8.03 The Board of Directors of the Corporation may make and adopt Bylaws not inconsistent with these Articles.

8.04 The number of Directors, the manner of nominating and electing Directors, and their qualifications and terms of office, not inconsistent with these Articles of Incorporation, shall be provided for in the Bylaws.

ARTICLE 9

CORPORATE PERIOD

The corporate period shall be perpetual unless the Corporation is sooner dissolved or terminated as otherwise provided by law.

ARTICLE 10

PERSONAL LIABILITY

10.01 Except as otherwise required by the Act, a Director, officer or employee of the Corporation is not liable for the debts or obligations of the Corporation.

10.02 A Director, officer, or other volunteer of the Corporation is not personally liable in that capacity to any person for any action taken or failure to take any action in the discharge of the person's duties except liability for any of the following:

- (a) The amount of a financial benefit to which the person is not entitled;
- (b) An intentional infliction of harm on the corporation;
- (c) A violation of the unlawful distribution provision Act, Section 504.835;
- (d) An intentional violation of criminal law.

10.03 As permitted by section 504.202(2)(d) of the Act, a Director of the Corporation is not personally liable to the Corporation for money damages for any action taken, or any failure to take any action, as a Director, except liability for any of the following:

- (a) The amount of a financial benefit received by a Director to which the Director is not entitled;
- (b) An intentional infliction of harm on the corporation;
- (c) A violation of the unlawful distribution provision of the Act, Section 504.835;
- (d) An intentional violation of criminal law.

10.04 If the Act is amended after the effective date of these Articles of Incorporation to authorize the further elimination or limitation of the liability of Directors, officers, employees or volunteers, then the liability of such person shall be eliminated to the fullest extent permitted by the Act, as so amended, and these Articles shall be deemed amended automatically, and without any further action.

10.05 No amendment or repeal of this Article shall apply to or have any effect on the liability or alleged liability of any Director, officer, employee or volunteer of the Corporation for or with respect to any acts or omissions of such person occurring prior to such amendment or repeal.

ARTICLE 11

INDEMNIFICATION

11.01 The Corporation shall indemnify

- (a) a Director for liability (as such term is defined in Section 504.851(5) of the Act) to a person for any action taken, or any failure to take any action, as a Director, except liability for any of the following:
 - (1) Receipt of a financial benefit by a Director to which the Director is not entitled;
 - (2) An intentional infliction of harm on the Corporation;
 - (3) A violation of the unlawful distribution provision of the Act, Section 504.835;
 - (4) An intentional violation of criminal law
- (b) an officer as permitted by Section 504.857(1)(b) of the Act, for liability to a person for any action taken, or any failure to take any action, as an officer, except liability for any of the following:
 - (1) Liability in connection with a proceeding by or in the right of the corporation other than for reasonable expenses incurred in connection with the proceeding;
 - (2) Liability arising out of conduct that constitutes any of the following:
 - Receipt by the officer of a financial benefit to which the officer is not entitled;
 - An intentional infliction of harm on the corporation;
 - An intentional violation of criminal law.

11.02 Without limiting the foregoing, the Corporation shall exercise all of its permissive powers as often as necessary to indemnify and advance expenses to its Directors and officers to the fullest extent permitted by law. If the Act is hereafter amended to authorize broader indemnification, then the indemnification obligations of the Corporation shall be deemed amended automatically, and without any further action, to require indemnification and advancement of funds to pay for or reimburse expenses of its Directors and officers to the fullest

extent permitted by law. Any repeal or modifications of this Article shall be prospective only and shall not adversely affect any indemnification obligations of the Corporation with respect to any state of facts existing at or prior to the time of such repeal or modification.

ARTICLE 12

AMENDMENTS

12.01 Any provision of these Articles may be amended, modified or repeal upon compliance with this Article 12.

12.02 The proposed amendment, modification or repeal of any provision of these Articles must be---

- (a) Approved at any regular or special meeting of the Board of Directors, when a quorum is present, on the affirmative vote of a majority of the members of the Board then in office,
- (b) Each director shall be given at least seven day's written notice that the matter will be voted upon at such Board of Director's meeting, unless notice is waived;
- (c) The notice must state that the purpose, or one of the purposes, of the meeting is to consider a proposed amendment, modification or repeal and contain or be accompanied by a copy or summary of the amendment, modification or repeal or state the general nature thereof; and
- (d) Notwithstanding the foregoing, Board approval shall not be mandatory if the amendment relates to the number of directors, the composition of the board, the term of office of directors, or the method or way in which directors are elected or selected;

and must be---

- (d) Approved at any regular or special meeting of the Members, when a quorum is present, on the affirmative vote of a majority of the members of the Corporation;
- (e) Each Member shall be given notice of the meeting as required by the Bylaws of the Corporation; and
- (f) The notice must state that the purpose, or one of the purposes, of the meeting is for the Members to consider, and vote on, a proposed amendment, modification or repeal and contain or be accompanied by a copy or summary of the amendment, modification or repeal or state the general nature of the thereof.

12.03 The Board or the Members may condition the adoption of the amendment, modification or repeal on receipt of a higher percentage of affirmative votes or on any other basis.

12.04 The Board or the Members may accomplish the approval by the Members of an amendment, modification or repeal by means of written consent or written ballot, as provided by the Act and Bylaws, and the material soliciting the approval shall contain or be accompanied by a copy of the amendment, modification or repeal or state the general nature of the thereof.

12.05 No such amendment, modification or repeal of any provision of these Articles shall be made to change the objects and purposes of this Corporation to include objects and purposes which would in any way (1) jeopardize the exempt status of this Corporation under 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any subsequent United States Internal Revenue Code), (2) be inconsistent with the general objects and purposes herein expressed or (3) permit the net income or assets of the Corporation or any part thereof to inure to the benefit of any individual having a personal or private interest in the activities of this Corporation.

Dated: March 30, 2020

**IOWA MIGRANT MOVEMENT FOR JUSTICE
INCORPORATORS:**



Erida Johnson



Vanessa Marciano-Kelly



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

IOWA MIGRANT MOVEMENT FOR JUSTICE
2024 FOREST AVENUE
DES MOINES, IA 50311

Date:
09/16/2020
Employer ID number:
85-0869579
Person to contact:
Name: Jason Sammons
ID number: 31616
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
April 8, 2020
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053602004130

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

2026 Iowa MMJ Board of Directors

Role	Name	Address	Bio	Term
Chair	Vanessa Marcano-Kelly	670 S 35th St, West Des Moines 50265	Certified Court Interpreter in the State of Iowa, Owner and Lead Linguist at Caracas Language Solutions, LLC	2023-2026
Vice-Chair	Cecilia Martinez	8600 Crescent Chase, Johnston 50131	Program Coordinator, One Iowa	2025-2028
Treasurer	Alex Cardenas	9616 Galleria Dr, Johnston 50131	Attorney at Mueller, Schmidt, Mulholland & Cooling	2025-2028
Member	Nathan Erickson	668 32nd St, Des Moines 50312	Chief Operating Officer at AGENCY	2025-2028
Member	Ena Babic Barnes	2244 Ironwood Court SW, Altoona 50009	Executive Director, Iowa Credit Union Foundation	2024-2027
Member	Bram Elias	470 Boyd Law, Iowa City 52242	Clinical Professor of Law, University of Iowa College of Law, in the Clinic's immigration practice	2024-2027
Member	Jenelle Martin	310 Cayuga St. #214, Storm Lake 50588	Assistant Director of Admissions, Buena Vista University	2023-2026
Member	Kalakla Simon Tut Yat	511 Des Moines St., Des Moines 50309	Certified Nurse's Aide (CNA) at Wesley Acres	2024-2027
Member	Ryan Solomon	411 15th Ave, Grinnell 50112	Director of Civic Education, Grinnell College	2023-2026
Member	Alexa Lara	2720 Brook View Dr, Des Moines 50317	Property Manager, Anawim Housing	2023-2026

Iowa Migrant Movement for Justice

Statement of Financial Position

As of December 30, 2025

	Total			
	As of Dec 30, 2025	As of Dec 30, 2024 (PY)	Change	% Change
ASSETS				
Current Assets				
Bank Accounts				
10000 Des Moines Metro Credit Union				
10010 DMMCU Main Checking	584,588	320,372	264,217	82.47%
10020 DMMCU Custodial Checking	18,661	17,979	682	3.79%
10050 DMMCU Main Savings	106	106	0	0.01%
10060 DMMCU Custodial Savings	100	100	0	0.00%
10090 DMMCU Super Bonus Savings	526,743	417,806	108,937	26.07%
Total 10000 Des Moines Metro Credit Union	\$ 1,130,199	\$ 756,363	\$ 373,836	49.43%
Total Bank Accounts	\$ 1,130,199	\$ 756,363	\$ 373,836	49.43%
Accounts Receivable				
11000 Accounts Receivable	40,231	21,790	18,441	84.63%
Total Accounts Receivable	\$ 40,231	\$ 21,790	\$ 18,441	84.63%
Total Current Assets	\$ 1,170,430	\$ 778,153	\$ 392,277	50.41%
TOTAL ASSETS	\$ 1,170,430	\$ 778,153	\$ 392,277	50.41%
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 Accounts Payable	10,838	10,593	244	2.31%
Total Accounts Payable	\$ 10,838	\$ 10,593	\$ 244	2.31%
Credit Cards				
25000 Chase Inc				
25010 Chase- Ann	0	920	-920	-100.00%
25020 Chase- Erica	364	136	228	167.17%
25030 Chase- Berenice	10,411	11,668	-1,257	-10.77%
25050 Chase- Maria G.	447	0	447	
25080 Chase- Maria A.	0	15	-15	-100.00%
Total 25000 Chase Inc	\$ 11,222	\$ 12,739	-\$ 1,517	-11.91%
Total Credit Cards	\$ 11,222	\$ 12,739	-\$ 1,517	-11.91%
Other Current Liabilities				
24100 Custodial Liability	18,761	18,079	682	3.77%
24500 Grant Liability	498,543	413,076	85,467	20.69%
Total Other Current Liabilities	\$ 517,304	\$ 431,156	\$ 86,149	19.98%
Total Current Liabilities	\$ 539,364	\$ 454,488	\$ 84,876	18.68%
Total Liabilities	\$ 539,364	\$ 454,488	\$ 84,876	18.68%
Equity				
32000 Unrestricted Net Assets	325,208	287,053	38,154	13.29%
Net Income	305,859	36,612	269,247	735.41%
Total Equity	\$ 631,067	\$ 323,665	\$ 307,401	94.98%
TOTAL LIABILITIES AND EQUITY	\$ 1,170,430	\$ 778,153	\$ 392,277	50.41%

Green – Things that add to our wealth (from easiest to spend to hardest to spend); Green total matches red total

Yellow – Money in the bank

Monday, Jan 12, 2026 01:24:36 PM GMT-8 - Accrual Basis

Brown – Money that people owe us

Red – Debts we owe (from what we have to pay sooner to later), and what's left over; Red total matches green total

Purple – Bills we have to pay, including the credit card bill

Orange – Credit card charges that haven't shown up on a statement yet

Gray – Money that we have but we can't spend

Custodial – Money in our Direct Relief Fund to assist immigrants for select expenses

Grant – Money we have been given to do a job, but we haven't done the job yet

Blue – Money left over after we pay our debts, which is our cushion to help pay the bills when money is slow to come in

2026 Iowa MMJ Story County Immigration Legal Clinic Budget

Expenses

61000 • Personnel

Salary	\$	34,476
Benefits	\$	6,426
Taxes	\$	2,955
Professional Development/Training	\$	250
Total 61000 • Personnel	\$	44,107

63000 • Programming

Printing and Reproduction	\$	338
Postage and Delivery	\$	954
Program Activities	\$	383
Travel Expense	\$	1,036
Total 63000 • Programming Expenses	\$	2,711

Administrative

Legal Clinic Administrative Support	\$	7,023
Total • Administrative	\$	7,023

Total Expense	\$	53,841
----------------------	-----------	---------------

Iowa Migrant Movement for Justice

Statement of Financial Income & Expense

December 2025

	YTD Actual	Annual Budget (Reforecast)	% YTD Actual to Annual Budget Goal is 100%
Ordinary Income/Expense			
Income			
41000 · Grants	950,242	945,575	100%
42000 · Government	141,005	150,245	94%
43000 · Faith Communities	201,048	208,200	97%
44000 · Businesses and Organizations	534,648	675,521	79%
45000 · Individual Donors	387,155	255,000	152%
46000 · Grassroots	23,568	14,800	159%
47000 · Earned Income	29,380	30,000	98%
48000 · Miscellaneous Income	26,941	14,975	180%
Total Income	2,293,988	2,294,316	100%
Gross Profit	2,293,988	2,294,316	100%
Expense			
61000 · Personnel			
61100 · Payroll Expense	1,421,991	1,444,861	98%
61200 · Benefits Expense	247,732	254,042	98%
61300 · Insurance Expense	4,055	4,055	100%
Total 61000 · Personnel	1,673,777	1,702,958	98%
62000 · Occupancy			
62100 · Rent Expense	65,545	65,545	100%
62200 · Maintenance Expense	10,406	10,183	102%
62300 · Utilities	12,973	13,174	98%
Total 62000 · Occupancy	88,925	88,902	100%
63000 · Programming			
63100 · Printing and Reproduction	14,171	18,969	75%
63200 · Postage and Delivery	20,535	20,651	99%
63300 · Program Activities	23,523	32,940	71%
63400 · Travel Expense	38,343	46,567	82%
63500 · Professional Development	10,854	14,860	73%
63600 · Dues and Subscriptions	6,482	8,843	73%
Total 63000 · Programming	113,907	142,830	80%
64000 · General			
64100 · Technology Expense	30,613	34,385	89%
64200 · Office Supplies	9,936	10,650	93%
64300 · Equipment and Furniture	15,650	16,561	94%
64400 · Organizational Expenses	12,926	14,594	89%
64500 · Contractors	37,893	39,198	97%
64600 · Finance Fees	2,957	3,450	86%
Total 64000 · General	109,977	118,838	93%
Total Expense	1,986,586	2,053,528	97%
Net Ordinary Income	307,401	240,788	128%
Net Income	307,401	240,788	128%

Iowa Migrant Movement for Justice

Profit and Loss Detail

January 2 - December 31, 2025

Date	Transaction Type	Memo/Description	Class	Amount
Income				
41000 Grants				
04/01/2025	Deposit	Sisters of St. Francis (Dubuque). Story County Expansion (Ministry Fund Grant)	Legal:Story County:S25	10,000.00
08/18/2025	Deposit	Sisters of St. Francis. Grant for Story County Expansion. 7/1/25 to 6/30/26. Portion for 2025 (half of \$17,500)	Legal:Story County:S25	8,750.00
Grants				\$ 18,750.00
43000 Faith Communities				
01/02/2025	Journal Entry	Collegiate UMC and Wesley Foundation. Originally received 9/23/24 for Story Co. Since 2024 was already paid for, it was held to be used as 2025 income.	Legal:Story County:S25	7,500.00
01/27/2025	Deposit	St. Cecilia Parish. For Story County Expansion.	Legal:Story County:S25	500.00
02/10/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
02/18/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
03/19/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
04/07/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
05/05/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
06/09/2025	Deposit	Collegiate UMC and Wesley Foundation. Story County Expansion (Byrne Fund)	Legal:Story County:S25	5,702.00
06/09/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
07/09/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
07/09/2025	Deposit	Collegiate UMC and Wesley Foundation. Endowment Fund. For Story County Expansion	Legal:Story County:S25	7,000.00
07/09/2025	Deposit	Ames United Church of Christ. Story County Expansion.	Legal:Story County:S25	100.00
08/04/2025	Deposit	Ames Prayer Angels. Story County Expansion.	Legal:Story County:S25	200.00
08/18/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
09/08/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33

10/06/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
11/18/2025	Deposit	Iowa Annual Conference of the UMC. Matthew 25: GV district- \$416.67 for Ottumwa clinic; RVP district- \$133.33 for Marshalltown clinic; RVP district- \$133.33 for Story County clinic. Story Co portion.	Legal:Story County:S25	133.33
Total for 43000 Faith Communities				\$ 22,468.63
45000 Individual Donors				
01/02/2025	Journal Entry	POWERBASE GENERAL. Originally received in 2024 for Story Co. Since 2024 was already paid for, it was held to be used as 2025 income. (AT END OF YEAR, ADJUST TO MAKE STORY CO 2025 INCOME \$50,000 EXACTLY.)	Legal:Story County:S25	0.01
Total for 45000 Individual Donors				\$ 0.01
46000 Grassroots				
04/01/2025	Deposit	Yard Signs (Story County Fundraising Event) for Story County Expansion	Legal:Story County:S25	100.00
Total for 46000 Grassroots				\$ 100.00
Total for Income				\$ 41,318.64
Incom				\$ 41,318.64

Friday, Dec 05, 2025 12:46:21 PM GMT-8 - Accrual Basis

December 2, 2025

Story County ASSET Team,

We are writing in support of the Iowa Migrant Movement for Justice grant application. Iowa MMJ recognizes the pressing need for accessibility to immigration legal services and is committed to fostering inclusive and supportive communities. Iowa MMJ expanded legal clinic offerings to immigrants and refugees in Story County in November 2024. By extending services to Story County, Iowa MMJ provides the same quality legal services that have made Iowa MMJ a trusted community partner.

Ames Area Immigration Network is a group of interested community members that support immigrants and refugees in our community. Organizations represented are Ames Interfaith Refugee Alliance (AIRA), Ames Sanctuary Interfaith Partners (ASIP), and the County Coordination Committee (CCC). Ames Area Immigration Network (AAIN) recognizes the inherent dignity of the immigrants and refugees living in our communities. We support the positive ways they contribute to our economy and the enrichment of our cultural diversity. AAIN strives to provide support for them and their families as they face the detrimental changes in immigration policy.

Ames Area Immigration Network recognizes the need for immigration legal services and supports Iowa Migrant Movement for Justice legal clinics in Story County. We continue to be committed with support, awareness and collaboration.

Ames Area Immigration Network

A handwritten signature in black ink that reads "Steven Cannon". The signature is written in a cursive, flowing style.

Steven Cannon, Secretary

December 3, 2025

ASSET funding for the Story County Legal Clinics.

To Whom it may concern:

I am writing to support the request of Iowa Migrant Movement for Justice (IMMJ) to receive funding from ASSET for the Story County Legal Clinics.

I am a member of Northminster Presbyterian Church and Chair of Ames Interfaith Refugee Alliance (AIRA). In the past 3 years, AIRA has welcomed 63 Ukrainians to the Ames Community, a South Sudanese Welcome Corps family as well as provided support for 5 Haitians fleeing violence in their home country.

We know these and other Ames residents from various countries need the help IMMJ can provide especially as the legal requirements to remain here in the US continue to change. We appreciate the clinics that have been held in Ames. We know more support is needed as the demands on IMMJ continue to grow. Your financial assistance would help these efforts to continue.

Thank you for your consideration of this request.

Sincerely,

Susan Cramer

515-520-8467

scramerames@gmail.com



December 5, 2025

To Whom it may concern:

The Ames Public Library has been hosting the Iowa Migrant Movement for Justice Story County legal clinics since they started in November of 2024. We provide space, a secure internet connection, staff assistance, and photocopying for the clinics. We are proud to support this important community resource, which we see provides such a vital service to our community here in Ames, a service that would not exist here without these legal clinics. Supporting the Iowa MMJ Story County Legal Clinics fits our mission in serving our community, and we are committed to continuing that support.

Sincerely,

A handwritten signature in black ink that reads 'Sheila Schofer'. The signature is fluid and cursive, with the first name 'Sheila' and last name 'Schofer' clearly distinguishable.

Sheila Schofer | she/her/hers
Director

515.239.5640

sschofer@amespubliclibrary.org

Ames Public Library | 515 Douglas Avenue | Ames, IA 50010

www.AmesPublicLibrary.org



COLLEGIATE

UNITED METHODIST CHURCH AND WESLEY FOUNDATION

December 3, 2025

Story County ASSET Team,

I am writing in support of the Iowa Migrant Movement for Justice to become a new ASSET agency. Iowa MMJ recognizes the pressing need for accessibility to immigration legal services and is committed to fostering inclusive and supportive communities.

Iowa MMJ expanded legal clinic offerings to immigrants and refugees in Story County in November 2024. By extending services to Story County, Iowa MMJ has ensured access to the same quality legal services that have made Iowa MMJ a trusted community partner. Iowa MMJ is the result of the merging of two long-time, immigrant serving organizations (American Friends Service Committee Iowa and Iowa Justice for Our Neighbors). Together with our parent organizations we have been providing urgently needed immigration legal services and advocating for systemic change since 1995.

Collegiate United Methodist Church and Wesley Foundation and The Helping Our Neighbors Group recognizes the need for immigration legal services and supports Iowa Migrant Movement for Justice in their plans to become an ASSET participating agency. We have been committed to this project since the early planning stages in 2023 and continue with ongoing support and collaboration.

Reverend Lee Schott

Senior Pastor, Collegiate United Methodist Church and Wesley Foundation

Donna Vandehaar

Chair Helping Our Neighbors Collegiate United Methodist Church and Wesley Foundation

Advand2715@gmail.com



Priorities for FY 2027-2028

*Categories 1-5 are in priority order
as are the lettered services in each category.*

*An emphasis is placed on low-to-moderate income individuals and families in all
categories and services.*

1. Basic Needs

- a. Short-term rent and utility assistance
- b. Food insecurity and meal gap reduction
- c. Reliable transportation access
- d. Legal support
- e. Medical and dental services

2. Homelessness Prevention and Housing Stability

- a. Transitional and supportive housing
- b. Housing navigation services

3. Mental Health and Meaningful Connections

- a. Mental health and substance use treatment access
- b. Social isolation reduction opportunities
- c. Crisis intervention and victim advocacy

4. Quality, Affordable Childcare

- a. Sliding fee scale options for childcare

5. Out of School Learning Opportunities

- a. Academic skill development and youth engagement
- b. Participation barrier reduction through financial and transportation support
- c. Summer and after-school academic programming



STORY COUNTY BOARD OF SUPERVISORS

900 6th Street • Nevada, IA 50201
Phone: (515) 382-7200 • Fax: (515) 934-3105
Website: <https://www.storycountyia.gov>

ASSET Funder Priorities

(Approved – 8/11/26 BOS Meeting for FY28 Budget)

1. Essential Basic Human Needs

- Food and nutrition
- Emergency shelter services for individuals and families
- Affordable, quality housing (including temporary/transitional housing, services and supports allowing people to remain in their homes—rent and utility assistance, senior and disability* services, etc.)
- Affordable, quality childcare
- Access to health services (physical, behavioral, mental*), dental, substance use disorder services
- Transportation

2. Financial Stability and Empowerment

- Income (job training, skills upgrade)
- Legal assistance
- Access to emergency and victim advocacy services
- Probation and Reentry services
- Programs and services that empower, support, and eliminate barriers for individuals and families

3. Education and Youth Development

- Social and educational development opportunities (summer enrichment, out of school programs, and similar educational services)
- Education and awareness (public education and awareness, financial literacy, budget counseling, as well as training that enhances an agency's ability to provide quality services to an increasingly diverse County population)

NOTES for Agencies and Volunteers:

1. Categories and services are in priority order as listed.
2. *Although Story County considers mental health and disability services to be priorities, it cannot levy to pay for these services. Therefore, they are NOT funded through ASSET at this time.
3. Services funded by Story County must be accessible and available to residents throughout Story County, this does not exclude funding for services located in Ames.
4. Annual reports should include information on how agencies are promoting access and opportunity across populations and addressing varying needs within their programs.

Linda Murken
Supervisor, Chair
LMurken@storycountyia.gov
515-382-7202

Latifah Faisal
Supervisor, Vice Chair
LFaisal@storycountyia.gov
515-382-7203

Lisa K. Heddens
Supervisor
LHeddens@storycountyia.gov
V
515-382-7201



ASSET Priorities for Fiscal Year (FY) 2027-2028

Priorities and subpriorities are listed in ranked order.

An emphasis is placed on low- to moderate-income individuals and families in all priorities, subpriorities, and services funded.

1. Basic Needs

- A. Short-term rent and utility assistance
- B. Food insecurity and meal gap reduction
- C. Reliable transportation access

2. Homelessness Prevention and Housing Stability

- A. Transitional and supportive housing
- B. Housing navigation services
- C. Legal support for housing stability

3. Mental Health and Meaningful Connections

- A. Mental health and substance use treatment access
- B. Social isolation reduction opportunities
- C. Crisis intervention and victim advocacy

4. Quality, Affordable Child Care

- A. Sliding fee scale options for child care

5. Third Grade Literacy Attainment

- A. Evidence-based curriculum and wrap-around support for at-risk learners
- B. Family barrier removal for literacy service access

6. Kindergarten Readiness

- A. Evidence-based programming for ages 0-5
- B. Family engagement in parent-child interaction programming

7. Out of School Learning Opportunities

- A. Academic skill development and youth engagement
- B. Participation barrier reduction through financial and transportation support
- C. Summer and after-school academic programming

8. Budget and Credit Counseling

- A. Representative payee services for vulnerable populations

Approved by the United Way of Story County Board of Directors on July 30, 2026.

ISU Student Government's Funder Priorities to come in September

ASSET LIAISON ASSIGNMENTS FOR FY28 BUDGET YEAR

ASSET Volunteer	Funding Organization	Volunteer Work Team Assignment	Agency Assignment
Juliana Nnoko	UWSC	Education	Central Iowa RSVP and Girl Scouts
Shamaree Brown	UWSC	Education	The Arc of Story County
Aidan Shervheim	City of Ames	Education	Camp Fire Heart of Iowa and NAMI of Central Iowa
Jayne Underhill	Story County	Education	Boys and Girls Club of Story County
Klayten Perreault	ISU Student Government	Education	NAMI of Central Iowa
Biswa Das	City of Ames	Education	Ames Community Preschool Center and The Community Academy
Ron Smith	Story County	Financial Stability	University Community Childcare
Kathy Guillen	City of Ames	Financial Stability	ACCESS
Brody Kuhse	ISU Student Government	Financial Stability	The Community Academy
Becky Harker	City of Ames	Financial Stability	Legal Aid of Story County and Heartland of Story County
Emma Cassabaum	UWSC	Financial Stability	Good Neighbor Emergency Assistance
Karen Kiel Rosser	UWSC	Financial Stability	American Red Cross and The Salvation Army
Nolan Klemesrud	ISU Student Government	Financial Stability	Center for Creative Justice
Misty Zimmerman	Story County	Financial Stability	MICA
TBD	City of Ames	Financial Stability	Prairie Flower Children's Center
TBD	Story County	Financial Stability	HIRTA and Story Time Childcare Center
Beth Waage	Story County	Financial Stability	Raising Readers in Story County and Nevada Food at First
Liz Zuercher	UWSC	Financial Stability	Youth Shelter Services and The Bridge Home
Linda Hagedorn	Story County	Health	ChildServe and CCJ
Moriah Morgan	UWSC	Health	Lutheran Services of Iowa and Creative Counseling Services
TBD	ISU Student Government	Health	Girl Scouts
Thomas Stein	City of Ames	Health	Primary Health Care and MGMC

8/24/2026