



PERMIT TO DISPLAY FIREWORKS APPLICATION

Name of Event

Date & Time of Event

Rain Date & Time

Applicant Name

Phone

Email

Organization Name

Address

City

State

Zip Code

Contact for Day of Display

Phone

Exact location of shoot/display

Attach diagram of display location

Size of shells and/or type of display

Attach effects list or schedule

Name of Display Operator/Responsible Shooter

(This person is to be present on the day of the event.)

Attach a resume showing pyrotechnic certification/qualifications

Phone number for Display Operator/Responsible Shooter

Name of Insurance Company

See below for detailed information about insurance requirements.

Display sites are subject to examination by the City Fire Inspector or his/her designee. The Ames Fire Department has authority to cancel/postpone any display if it is determined that there are safety concerns.

Applicant Signature

Date

Display Operator Signature

Date

City of Ames Insurance Requirements:

- Comprehensive General Liability limits in the amount of \$1,000,000 combined single limit and Excess Liability limits in the amount of \$5,000,000. Coverage shall be at least as broad as the ISO Form Number CG0001 covering commercial general liability written on an occurrence basis only.
- Applicant and/or Sponsor must be named as certificate holder(s).
- The City of Ames, its officers and employees must be named as additional insured.
- A copy of the current insurance certificate must be filed with the City Clerk.

NOTE: This application not to be used for displays originating on Iowa State University property.

Submit your completed permit application

to: taylor.swanson@cityofames.org

City of Ames
City Clerk's Office
PO Box 811
Ames, IA 50010

For displays on property owned by Iowa State University, an alternate application must be submitted to ISU Risk Management at least six (6) weeks prior to the event. Please refer to forms and information found at: <http://www.riskmanagement.iastate.edu/events/fireworks> or contact the ISU Office of Risk Management at 515-294-7711.

For Office Use Only

Documents Received

Date: _____

___ Completed Application

___ Sketch

___ ISU Property

Fee

___ Fee \$25.00

Date Fee Paid _____

Insurance

___ Received _____

___ Approved _____

Follow Up

___ Application approved

___ Fire Inspector approved

___ Permits database updated

___ Permit Letter prepared

___ Letter copied and mailed

City Council Meeting

___ Added to Agenda _____

___ City Council Approved

Permit Number _____

Special Conditions:

Application Denial Reasons:

