



**Commission on the Arts  
Annual Grant - Final Report**

The deadline for this report to be turned in is July 15. Please turn in one copy of everything (including supporting documentation). Email a PDF of the report to [COTA@city.ames.ia.us](mailto:COTA@city.ames.ia.us) or send copies to COTA, City Manager's Office, Box 811, Ames, IA, 50010. If July 15, falls on a weekend or holiday, the report is due on the next business day. If you have questions, call the City Manager's office at 515-239-5101.

Name of Organization \_\_\_\_\_

Contract Year \_\_\_\_\_

Amount Received from COTA \_\_\_\_\_

Briefly describe how the funding was used:

This report covers (check one):  Operational Support  Activity Support

Name of Person Filing this Form	
Position in Organization	
Date of Submission	



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I. BUDGET	As Stated in COTA Application	Actual
<b>A. Total Funds:</b>		
Contributed by Applicant		
Received from COTA		
Grants or other local Outside Support		
<b>Total of Section A</b>		
<b>B. Total Income:</b>		
Admissions/Memberships		
Misc. Revenue (specify)		
Outside Support (specify)(federal, state, regional)		
Additional Cash Support/Fundraising		
Withdrawals from Cash Reserve		
<b>Total of Section B</b>		
<b>C. Total Expenses:</b>		
Personnel		
Outside Fees and Services/Artists		
Rental/Mortgage		
Marketing		
Other Operating Expenses		
Capital		
<b>Total of Section C</b>		



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<b>II. BENEFIT TO AMES</b>	<b>As Stated in COTA Application</b>	<b>Actual</b>
<b>A. Participants (Total number of people)</b>		
Artists		
Volunteers		
Full-time Staff (1FTE per person)		
Part-time Staff (FTEs)		
<b>A-1. Of the above, estimate the percentages falling into each of the following age groups</b>		
Children up to 12 years of age	%	%
Children of secondary school age (13-18 yrs)	%	%
General Adults (19-54 yrs)	%	%
Senior Citizen (55 yrs and over)	%	%
<b>B. Audience (percentages of total audience)</b>		
Children up to 12 years of age	%	%
Children of secondary school age (13-18 yrs)	%	%
General Adults (19-54 yrs)	%	%
Senior Citizens (55 yrs and over)	%	%

**C. How did you promote your programming to reach diverse segments of our community?**

**How successful were you in attracting diverse populations?**

**D. Please submit any printed material related to the operation/specific activity that was produced for public distribution. Include such items as public relations releases, advertising, playbills and programs.**

**E. Include copies of any reviews or outside evaluations relating to the operation/specific activity for which funding was received.**



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**F. Please provide a short evaluation of the success of the operation/specific activity.**