

City of Ames Application for Road Race Permit

Date: _____

Applicant's Name _____ Address: _____

Home Phone: _____ E-mail: _____

Name of Organization: _____

Address of Organization: _____

Phone Number of Organization: _____ E-mail: _____

Name of Event/Race: _____

Date of Race: _____ Estimated Number of Runners: _____

Time of Race: _____ Estimated Finish Time: _____

Will the runners be using street surfaces? _____

Will your race require the closing or blocking of City streets (or lanes in streets) and/or intersections? _____

The Police Department may require off-duty personnel to assist with runners and/or traffic. Off-duty personnel will be required if you will be running on any major street(s), highway(s), or intersections with poor visibility or dangerous traffic situations. You will be responsible for an hourly fee if off-duty personnel will be required.

A Police Escort for the entire race will not be provided.

Please attach a map with the following items:

1. Race course
2. Direction of runners through the race
3. Starting and finishing points
4. Meeting points for the racers before and after the race
5. Traffic re-routing plan
6. Closed street(s) and lanes
7. Barricade and cone placement plan
8. Traffic signals operation (red-flashing or cycling)
9. Warning sign placement for closure of arterial/collector streets (by Traffic Engineer)

Will you require any barricades or delineators for use during your race? _____

If barricades or delineators are required for the race, the sponsor is required to provide them. The City Public Works Department Traffic Division (239-5235) can provide up to 20 barricades and 25 traffic cones. The cost of delivery of these materials will be charged if delivery and pickup is necessary outside of normal working hours (7:00 am to 3:30 pm). Full replacement cost will be charged for materials lost or broken. Other potential sources for barricades and/or delineators include the ISU Physical Plant or private rental firms.

Name of Insurance Company: _____

Address of Insurance Company: _____

The applicant shall file with the City of Ames a copy of an insurance certificate evidencing the following coverage:

- Comprehensive General Liability Insurance in an amount not less than \$1,000,000 combined single limit.
- The City of Ames shall be named as an Additional Insured under the policy.

In lieu of furnishing an insurance certificate from a commercial carrier, the applicant may furnish the City of Ames with an approved sanction from the athletic

Applicant's Signature

City Approval:

Police Department

Risk Manager

Traffic Engineer, Public Works

City Manager

\$25.00 Fee Paid: _____

Date